

SHOWCASING ART HISTORY 2018-2019: BOOKING FORM

Booking procedure: Please complete the form below, clearly marking your method of payment of the full course fee(s), and return it to: Short Courses, The Courtauld Institute of Art, Somerset House, Strand, London, WC2R 0RN, or by email to short.courses@courtauld.ac.uk

Title	First Name	Surname
Address		
Postcode		
Email	Daytime telephone number	

We will send your booking confirmation and course details by email unless you tick or mark the box to receive them by post

Please note that this year the minimum age for participation in Showcasing Art History is 18.
Please tick or mark the box to confirm that you are over 18.

Are there any mobility or health concerns we should be aware of?

If yes, please give further details:

YES/NO

Please tick the relevant box below to indicate your choice:

1+2+3: The Full Year	£455.00	
1: Autumn Term Theme: <i>Britain ∩ Europe: Encounters in Art part I:- early middle ages to 17th century</i>	£195.00	
2: Spring Term Theme: <i>Britain ∩ Europe: Encounters in Art part II - 18th century to 2018</i>	£195.00	
3: Summer Term Theme: <i>Britain ∩ Europe: Encounters in Art: Refugees from Nazi Europe and their Contribution to British Visual Culture</i>	£95.00	
1+2: Autumn and Spring Term	£365.00	
1+3: Autumn and Summer Term	£285.00	
2+3: Spring and Summer Term	£285.00	

10% discount for Summer School 2018 students and for 2017-18 Showcasing returning students booking by the end of September 2018 (ie Full Year £409.50; Autumn or Spring Term only £175.50; Summer Term only £85.50; Autumn & Spring £328.50; Autumn or Spring and Summer £256.50)

TOTAL AMOUNT PAYABLE:

£

PLEASE INDICATE HOW YOU WISH TO PAY - Please tick or mark 'yes' in the relevant box below

****PLEASE NOTE – a booking reference number is needed for payment by Paypal and EFT (bank transfer). Please email short.courses@courtauld.ac.uk to obtain this (and a Payment Instructions sheet).**

1. CHEQUE I enclose a cheque payable to 'The Courtauld Institute of Art'	
2. BY TELEPHONE I wish to pay by telephone with a debit/credit card Payments will be processed directly but to speed the booking process up please return the completed form by email <u>before</u> calling (Do not email or post any credit card information) [Mon-Fri 10.30-13.00 and 14.00-17.00; Tel: 020 39477 650]	
3. PAYPAL** I wish to pay by Paypal using the Unique Booking Reference number obtained as above**	
4. ELECTRONIC FUNDS TRANSFER (EFT** I wish to pay by EFT using the Unique Booking Reference number obtained as above**	

We are unable to accept American Express or Diners cards. If you need to cancel your place, we will refund half the fee provided that you cancel at least four weeks before your course commences. Within four weeks of the beginning of the course, refunds are not possible. We do whatever we can to ensure that the course takes place as advertised but we reserve the right to make changes or cancellations.

Protecting your data

The Courtauld Institute of Art, London processes data in accordance with the EU General Data Protection Regulation. The personal information that you provide on these forms will be processed for purposes connected to the legitimate business of the University and may be transferred between the University departments. For more information, please see our Privacy Policy at www.courtauld.ac.uk/privacy-policy